



INGLEBY BARWICK TOWN COUNCIL

BARWICK LODGE
INGLEBY WAY
INGLEBY BARWICK
STOCKTON-ON-TEES
NORTH RIDING OF YORKSHIRE
TS17 ORH

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11 April 2019

Councillors,

You are hereby summoned to attend the **MEETING of INGLEBY BARWICK TOWN COUNCIL** to be held on **WEDNESDAY 17th April 2019** commencing at **7.00pm** at **INGLEBY BARWICK COMMUNITY HALL, HARESFIELD WAY, INGLEBY BARWICK.**

AGENDA

1. **Housekeeping**
2. **Notice of Meeting**
3. **Apologies for absence**
4. **Declarations of Interest**
5. **Dispensations**
6. **Public Participation**
7. **Election to Town Council** - to note date of Election and nominations
8. **Minutes of Ordinary Town Council Meeting held on 20th March 2019** - to amend/approve
9. **Matters arising from the minutes:**
 - (i) **The Rings Community Hub opening ceremony** - update
 - (ii) **CCTV camera at Lowfields & Enforcement SLA** - Clerk
 - (iii) **Response from Tesco re: Youth Awards** - Clerk
10. **Ingleby Barwick Enforcement Service Report** - to receive
11. **Chairman's Report** - Cllr Barnes
12. **Personnel Committee Report** - Cllr Emmerson to report.
13. **The Rings Community Centre Working Group Report**
 - (i) **update on building** - Cllr Kirby
 - (ii) **vending machines** - update

14. **On-Site Building Trust - charges for hire of space** - Cllr Emmerson
 - **update** - Cllr Kirby
15. **Youth Worker support for Youth Facility** - Cllr Emmerson
16. **Publicity/promotion** - Clerk
17. **Clerk's report**
18. **Borough Councillors' Reports** - to receive
19. **Finance**
 - (i) **Monthly reports** - to receive and approve
 - (ii) **Precept** - to note receipt
 - (ii) **Investment** - Clerk
 - (vi) **Internal Audit** - Clerk
 - (v) **VAT return 31 March** - Clerk
20. **Correspondence:** to note
21. **Planning Applications** - to discuss and make recommendations
22. **Matters of Concern to Councillors**
23. **Dates of Future Meetings:**
 - (i) **Annual Town Council Meeting/1st meeting of new Council - to be held at 7.00pm Wednesday 15th May at Beckfields Community Hall**
 - (ii) **Annual Parish Meeting - to be held at 7.00pm on Wednesday 22nd May at Beckfields Community Hall**
 - (iii) **To agree date for Special Meeting to appoint new Town Clerk**
24. **Exclusion of Press and Public** - for consideration of following items:
25. **Staffing Matters - Town Clerk recruitment** - update
 - **Admin Assistant hours** - recommendation