



INGLEBY BARWICK TOWN COUNCIL

BARWICK LODGE
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Dear Chairman and Councillors, Ingleby Barwick Town Council

You are hereby summoned to attend the **ORDINARY MEETING** of **INGLEBY BARWICK TOWN COUNCIL** to be held in **THE SMALL HALL** at **INGLEBY BARWICK COMMUNITY HALL, HARESFIELD WAY, INGLEBY BARWICK** on **WEDNESDAY 20TH JUNE 2018** commencing at **7.00pm**

The business to be transacted at the meeting is as follows:

1. **HOUSEKEEPING** – Announcements, to be noted.

N.B. The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, except for any item(s) identified as containing exempt or confidential information.

2. **NOTICE OF THE MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para.10(2) of the Local Government Act 1972.
3. **APOLOGIES FOR ABSENCE** – To receive apologies and record absences
4. **CODE OF CONDUCT** – To consider the following:
 - (a) To receive declarations of interests
 - (b) To consider any requests for dispensations
5. **MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 30TH MAY 2018** – After consideration, to approve the Minutes as a true and accurate record: Chairman to sign the Minutes.

- 6. PUBLIC PARTICIPATION** – 10 minutes maximum is designated. A member of the public shall not speak for more than 2 minutes.

N.B. No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.

- 7. INGLEBY BARWICK ENFORCEMENT SERVICE** – 5 minutes to be designated to receive the monthly update.

- 8. TO CONSIDER APPOINTMENT OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS**

- 9. TO APPOINT THE PROPOSED COMMUNITY CENTRE WORKING GROUP** – To appoint membership of the Working Group.

- 10. TO APPOINT MEMBERS TO THE COMMUNITY HALL MANAGEMENT COMMITTEE**
– To appoint three Members to the Committee.

- 11. APPOINTMENT OF REPRESENTATIVES TO:**

- (a) Cleveland Local Councils Association (2)
- (b) Eastern Locality Forum (1)
- (c) Eastern Area Transport Strategy (1)

- 12. TO CONSIDER PAYMENT OF SUBSCRIPTIONS/RENEWALS FALLING TO BE PAID ANNUALLY:**

- (a) Insurance Policy – renewal date 1st June 2018
- (b) Cleveland Local Councils Association – renewed April 2018
- (c) Society of Local Council Clerks – renewal date January 2019

- 13. TO CONFIRM/APPOINT CHEQUE SIGNATORIES** – To confirm the four Members appointed as cheque signatories.

- 14. REVIEW OF SERVICE LEVEL AGREEMENTS**

- (a) Ingleby Barwick Enforcement Service – For confirmation only

- 15. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS** – To review the Town Council's Standing Orders and Financial Regulations.

- 16. REVIEW OF POLICY AND PROCEDURE DOCUMENTS** – To review policies and procedures, as required.
- 17. PROVISION OF CCTV, INGLEBY BARWICK** – To consider the matter.
- 18. GENERAL DATA PROTECTION REGULATIONS, DATA PROTECTION OFFICE** – To receive an update.
- 19. BECKFIELDS AVENUE ROAD SAFETY** – To receive an update.
- 20. BOUNDARY BETWEEN THE PARISHES OF INGLEBY BARWICK AND MALTBY** – To
- 21. MAYBERRY CONSULTANCY** – To receive information to be discussed and agreed.
- 22. WELCOME SIGNS AT THE ENTRANCES INTO INGLEBY BARWICK** – To receive an update and consider any matters.
- 23. GOSSIP ARTICLE** – To receive an update.
- 24. FINANCE:** (a) Current Balance Sheet
 (b)Accounts due for Payment
- 25. MATTERS ARISING AND UPDATES** – From the Minutes of the Town Council
(for information purposes only)
- 26. PLANNING APPLICATIONS** – To consider the following:
- (a)List of applications registered with Stockton Council in June 2018 – to be noted
 (b)List of delegated decisions made by Stockton Council in June 2018 – to be noted
- 27. CLERKS REPORT** –To note and accept the Clerks Report.
- 28. CORRESPONDENCE** – To note and consider correspondence received.

29. DATE OF THE NEXT ORDINARY TOWN COUNCIL MEETING – Wednesday 11th July 2018 in the Small Hall at Ingleby Barwick Community Hall commencing at 7pm.

30. EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF THE FOLLOWING ITEM OF BUSINESS – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

31. PROPOSED COMMUNITY CENTRE, THE RINGS

32. STAFFING MATTERS

**Councillor Jean Kirby
Ingleby Barwick Town Council**