



INGLEBY BARWICK TOWN COUNCIL

BARWICK LODGE
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Date 13 July 2018

Dear Chairman and Councillors, Ingleby Barwick Town Council

You are hereby summoned to attend the **ORDINARY MEETING** of **INGLEBY BARWICK TOWN COUNCIL** to be held in **THE SMALL HALL** at **INGLEBY BARWICK COMMUNITY HALL, HARESFIELD WAY, INGLEBY BARWICK** on **WEDNESDAY 18th July 2018** commencing at **7.00pm**

AGENDA

1. HOUSEKEEPING – Announcements, to be noted.

N.B. The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, except for any item(s) identified as containing exempt or confidential information.

2. NOTICE OF THE MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, para.10(2) of the Local Government Act 1972.

3. APOLOGIES FOR ABSENCE – To receive apologies and record absences

4. CODE OF CONDUCT – To consider the following:

To receive declarations of interests

To consider any requests for dispensations – Cllr Tom Bowman

5. PUBLIC PARTICIPATION – 10 minutes maximum is designated. A member of the public shall not speak for more than 2 minutes.

N.B. No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.

6. (a) **MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 20th JUNE 2018** – After consideration, to approve the Minutes as a true and accurate record: Chairman to sign the Minutes.

(b) **MINUTES OF THE URGENT EXEMPT MEETING HELD ON WEDNESDAY 11 JULY 2018**
7. **MATTERS ARISING FROM MINUTES NOT COVERED ELSEWHERE ON AGENDA**
8. **INGLEBY BARWICK ENFORCEMENT SERVICE** – 5 minutes to be designated to receive the monthly update.
9. **TO CONSIDER APPOINTMENT OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS:**
 - (a) **Personnel**
 - (b) **Proposed Community Centre Working Group**
 - (c) **Community Hall Management Committee**
10. **APPOINTMENT OF A REPRESENTATIVE TO:** Eastern Locality Forum
11. **FINANCE**
 - I. **REVIEW OF FINANCIAL REGULATIONS**
 - II. **REVIEW OF SERVICE LEVEL AGREEMENTS – Ingleby Barwick Enforcement Service** - for confirmation only
 - III. **REVIEW OF DIRECT DEBITS AND STANDING ORDERS**
 - IV. **REVIEW OF FINANCIAL MANAGEMENT SYSTEMS**
 - (a) **Cash Book**
 - (b) **Petty Cash**
 - V. **ACTUAL AGAINST BUDGET AS AT 30TH JUNE 2018**
 - VI. **FINANCIAL TRANSACTIONS**
 - VII **PROPOSED PURCHASE OF OFFICE SHREDDER**
12. **REVIEW OF POLICIES AND PROCEDURES** – To review policies and procedures, as required.
13. **PROVISION OF CCTV, INGLEBY BARWICK** – To consider the matter.

- 14. GENERAL DATA PROTECTION REGULATIONS, DATA PROTECTION OFFICE** – To receive an update.
- 15. BECKFIELDS AVENUE ROAD SAFETY** – To receive an update.
- 16. BOUNDARY BETWEEN THE PARISHES OF INGLEBY BARWICK AND MALTBY** – To
- 17. MAYBERRY CONSULTANCY** – To receive information to be discussed and agreed.
- 18. WELCOME SIGNS AT THE ENTRANCES INTO INGLEBY BARWICK** – To receive an update and consider any matters.
- 19. GOSSIP ARTICLE** – To receive an update.
- 20. PLANNING APPLICATIONS** – To consider the following:
 - (a)List of applications registered with Stockton Council in June 2018 – to be noted
 - (b)List of delegated decisions made by Stockton Council in June 2018 – to be noted
- 21. CLERKS REPORT** –To note and accept the Clerks Report.
- 22. CORRESPONDENCE** – To note and consider correspondence received.
- 23. DATE OF THE NEXT ORDINARY TOWN COUNCIL MEETING – Wednesday 12TH September 2018** in the Small Hall at Ingleby Barwick Community Hall commencing at 7pm.
- 24. EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF THE FOLLOWING ITEM OF BUSINESS** – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 25. PROPOSED COMMUNITY CENTRE, THE RINGS**
- 26. STAFFING MATTERS**

Minna West – Acting Town Clerk
Ingleby Barwick Town Council