



# INGLEBY BARWICK TOWN COUNCIL

THE RINGS COMMUNITY HUB  
THE RINGS  
INGLEBY BARWICK  
STOCKTON-ON-TEES  
NORTH RIDING OF YORKSHIRE  
TS17 5LL

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11th December 2019

**Councillors,**

You are hereby summoned to attend the **MEETING of INGLEBY BARWICK TOWN COUNCIL** to be held on **TUESDAY 17TH DECEMBER 2019** commencing at **7.00pm** at **THE RINGS COMMUNITY HUB, THE RINGS, INGLEBY BARWICK.**

## **AGENDA**

1. **Housekeeping** – Announcements to be noted.
2. **Notice of Meeting** – Public Notice has been given in accordance Schedule 12 of the Local Government Act 1972
3. **Apologies for absence** – To receive and accept apologies from those members unable to attend.
4. **Declarations of Interest** – To receive any declarations of interest
5. **Public Participation** – The Town Council has allocated a period of 10 Minutes for Public Participation.
6. **Minutes of Town Council Meeting held on 19th November 2019 and the Special Town Council Meeting held on 10th December 2019** - To amend/approve
7. **Ingleby Barwick Enforcement Service Report** - To receive monthly Update
8. **Clerk and Chairman's Report:**
  - (i) Acoustic Panels - update
  - (ii) BT – Update on Fibre Broadband connection
  - (iii) 6 Month Review - A synopsis of what the Town Council has achieved over the last 6 months.
9. **Windows 7** - Implications on the Town Council on Security Updates
10. **Draft Co-Option Policy** - To discuss
11. **Borough Councillors' Reports** - To receive written reports from Borough Councillors.

12. **Committee Minutes** – To receive and approve the minutes of the following Town Council Committees:-
  - (i) Finance - 18th November 2019
  - (ii) Town Maintenance – 26th November 2019
  - (iii) Youth – 28th November 2019
  - (iv) Personnel – 29th November 2019
  - (v) Hub Maintenance – 3rd December 2019
13. **Finance** – Monthly reports - to receive and approve
14. **Planning Applications** - to discuss and make recommendations
15. **Town Council - Christmas Closing** - It is proposed to close the Office on Thursday 19th December 2019 and reopen on Monday 6th January 2020.
16. **Matters of Concern to Councillors**
17. **Date of Next Town Council Meeting** - to be held at 7.00pm on Tuesday 21<sup>st</sup> January 2020 at The Rings, Community Hub.
18. **Exclusion of the press and public during consideration of the following item(s) of business** – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
19. **Staffing Matters**
  - (i) Youth Worker/Youth Support Worker - Update
  - (ii) Town Clerk - Proposed increase in Contracted Hours

**Joanne McGeeney**  
**Town Clerk**