



INGLEBY BARWICK TOWN COUNCIL

THE RINGS COMMUNITY HUB
THE RINGS
INGLEBY BARWICK
STOCKTON-ON-TEES
NORTH RIDING OF YORKSHIRE
TS17 5LL

Tel: (01642) 308665
town.clerk@inglebybarwicktowncouncil.org.uk

28th November 2019

To: Hub Maintenance Committee Members

Councillors,

You are hereby summoned to attend the Hub Maintenance Committee Meeting to be held at **10.30am on Tuesday 3rd December 2019** in the **Town Council's Office, The Rings Community Hub**.

AGENDA

1. Apologies for absence
2. OnSite Update:-
 - i. Communications on Cleaners
 - ii. Christmas Usage
 - iii. Purchasing of Goods and Costings
 - iv. Timetable
 - v. Invoicing
3. Acoustic Update
4. Maintenance of the Building and Grounds Maintenance Update.
5. Matters of Concern
6. Date of next meeting

Joanne McGeeney
Town Clerk