



INGLEBY BARWICK TOWN COUNCIL

THE RINGS COMMUNITY HUB
THE RINGS
INGLEBY BARWICK
STOCKTON-ON-TEES
NORTH RIDING OF YORKSHIRE
TS17 5LL

Tel: (01642) 308665
town.clerk@inglebybarwicktowncouncil.org.uk

25th February 2020

To: Hub Maintenance Committee Members

Councillors,

You are hereby summoned to attend the Hub Maintenance Committee Meeting to be held at **10.30am on Tuesday 3rd March 2020** in the **Town Council's Office, The Rings Community Hub.**

AGENDA

1. Apologies for absence
2. OnSite Update:-
 - i. Cleaning
 - ii. Timetable including Separate Ground Floor Office
 - iii. Financial Statement
 - iv. Invoicing
 - v. SLA Ground Maintenance – Wharton Construction responsible until June 2020
3. Maintenance of the Building – door entry / users
4. Memorial Plaque – Former Town Councillor Tom Bowman
5. Grounds Maintenance Update.
6. Coffee Machine Survey – Report Back
7. Vending Machine Quotes- Update
8. Solar Panel Guards
9. Matters of Concern
10. Date of next meeting – Tuesday 7th April 2020 at 10.30am

Joanne McGeeney
Town Clerk