

**INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE PERSONNEL MEETING HELD AT
4.00PM ON FRIDAY 20TH SEPTEMBER 2019
AT THE RINGS, INGLEBY BARWICK**

Present: Cllrs. SA Watson (Chairman) M Patterson and J Rutland.

1. **Apologies For Absence:** Cllrs S Smith and R Turnbull.
2. **Declarations of Interest:** None.
3. **Report from Youth Committee:** Councillor Patterson reported that a discussion had taken place at the meeting of the Youth Committee regarding holding an open evening event for the youth facility.
4. **Youth Facility Recruitment:** It was **RESOLVED** that advertising for youth support workers and volunteers should be undertaken from the following three sources due to a poor response previously from agencies; -
 - Stockton Borough Council
 - KYIT, Youth Direction, YUS
 - Ingleby Barwick Noticeboard

Councillor Patterson was to design a poster for volunteer recruitment to be distributed locally including One Stop, Tesco, Library, Beckfields Community Hall and The Rings Community Hub. **RESOLVED** to request the Town Council for an advertising budget of £200.

5. **Documentation Review:** A review of the person specification application form and job advert had been reviewed for the purposes of youth support workers and volunteers.
6. **Appraisal Review:** **RESOLVED** to postpone the appraisal review due to the absence of Cllrs Smith and Turnbull.