

**Minutes of the Youth Committee of the Town Council, 6.00pm on Thursday 5th September 2019  
held at The Rings Community Hub, The Rings, Ingleby Barwick**

**Present:** Town Cllrs. M. Patterson (Chairman), J. Irwin, J. Kirby.

**In Attendance:** Town Clerk Mrs J McGeeney, Rita Richardson Youth Worker, Sam Grogan Youth Representative.

**Also in Attendance:** Town Cllrs J Emmerson and SA Watson (ex-Officio).

1. **Apologies:** None received.
2. **Welcome and Introductions:** As this was the first meeting of the Youth Committee everyone introduced themselves. The Youth Committee welcomed Rita Richardson and congratulated her on her appointment as Youth Worker for Ingleby Barwick Town Council.
3. **Youth Facility:** The Committee were informed that, as part of the Business Plan for Youth Provision a survey had been undertaken by Ingleby Barwick Town Council and various youth facilities had been visited which included Thornaby, Stockton, Billingham and Stillington. Members were advised that there was an existing facility currently at the Beckfields Community Centre and the Town Council did not want its youth service provision to conflict with this existing facility. It was envisaged that the facility provided by Ingleby Barwick Town Council aimed to combat anti-social behaviour on the estate.

The Youth Worker identified that in her previous experience it would be best to target the years 5 and 6 age range (8yrs to 11yrs old) in order to educate at an early age. It was identified that at least two members of staff would be needed to run the facility and dependent on the number of users staff:children ratio would need to be adhered to. This ratio could include volunteers.

A membership form would be required for every session which would include details of any medication/allergies and parental consent to attend sessions. It was advised that a minimal fee be charged to attend and monies would be used for future activities and not incorporated into council budgets.

A provisional opening date of Wednesday 30th October was proposed. This would be an open invitation for people to visit the Hub to see what was on offer, this event would be offered free of charge.

An action plan was to be provided by the youth worker detailing SMART (Specific, Measurable, Achievable, Relevant and Time Based) objectives and target dates for the development of the youth provision.

Future meetings of the committee would focus on:-

- Action plan membership forms
- Promotion
- Volunteers
- DBS checks
- Policy Development – working with children and young people
- Wi-fi policies

It was suggested that meetings be held monthly.

The Chairman thanked everyone for their attendance and participation.

The meeting closed at 8.00pm.