

INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE TOWN MAINTENANCE COMMITTEE HELD AT 6.00 PM
ON TUESDAY 22ND OCTOBER 2019
AT THE RINGS COMMUNITY HUB, INGLEBY BARWICK

Present: Councillors J Kirby (Chairman), R Turnbull, R Patterson (Ward Councillor), J Emmerson, SA Watson (ex officio), Mr. P Bainbridge (Ingleby Barwick Litter Project),

In Attendance: J McGeeney (Town Clerk)

1. **Apologies for absence:** H Brown, S Smith
2. **Declarations of Interest:** None
3. **Public Open Space – Maps of Areas up for adoption by the Town Council:** R Patterson provided detailed maps of the areas of Public Open Space which was identified as areas up for adoption. R Patterson and J Kirby had taken photographs of how the areas looked at present, some being grassed areas and some including well established hedges, shrubs and trees. Each of the 7 areas were discussed and assessed on their merits. Further information was required as to the suitability of trees to be adopted and whether the areas were of adoptable standard. Members also requested details to be provided of maintenance agreements ie how often grass was cut, trees and shrubs pruned etc. This information would need to be included in any Tender Document for the maintenance of the area and would be utilised in a Business Plan to ascertain if it was viable. The requirements of the National Association of Local Councils would need to be adhered to in the preparation of any tender document produced.

Initially Members were mindful to look at two areas for possible adoption – Land at Trenholm Close and Land at Condorcon Green, one in each of the Wards.
4. **Cost of Legal Work - Quotes:** Quotations for the legal work required to adopt any land was sought. Until details of the size and areas of land had been determined, it was difficult to gain a true representation of the price.
5. **Progress of Land to be Adopted:** R Patterson was to return to Stockton -On-Tees Borough Council Officers to gather information regarding the suitability of the trees etc to be adopted and to gauge if the land was of an adoptable standard.
6. **Ingleby Barwick Community Litter Project - Update:** P Bainbridge advised that the amount of litter in and around the perimeter of All Saints School was becoming a concern. A letter had been sent to the school highlighting issues compared to other local schools where virtually no litter was evident. It was the opinion of the Litter Project that the bins contained within the school were not adequate.

It was felt that the Town Council should also write to the school raising concern.
RECOMMENDED that the Clerk compile a letter to be signed by the Chairman of the Committee to the school expressing concern over the amount of litter.

Members asked if there was anything the Town Council could do, for example in key areas where there was a problem provide more signage, litter bins etc. P Bainbridge would send any details to the Clerk.

7. **Matters of Concern to Councillors** - None
8. **Future Meeting:** The next meeting of the Town Maintenance Committee would be held on Tuesday 26th November 2019 at 6.00pm in the Town Council Office. The Chairman thanked everyone for their attendance.

Meeting ended at 7.15pm

DRAFT