

**INGLEBY BARWICK TOWN COUNCIL  
MINUTES OF THE YOUTH COMMITTEE HELD AT 6.00 PM  
ON THURSDAY 3RD OCTOBER  
AT THE RINGS COMMUNITY HUB**

**PRESENT:** Cllrs M Patterson (Chairman) J Kirby, SA Watson (ex officio) and J Emmerson (ex officio).

**IN ATTENDANCE:** J McGeeney – Town Clerk

1. **Apologies for Absence:** J Irwin, S Grogan (Youth Representative,) R Richardson (Youth Worker).
2. **Action Plan:** Members were advised that due to family circumstances the youth workers' start date would be deferred.

A detailed action plan was submitted highlighting actions required for the commencement of the youth facility including membership forms, consent forms, strategy and recruitment. In light of the situation with the youth workers some items had been deferred. The Personnel Committee would continue with the recruitment of a further youth support worker.

3. **Membership form:** The establishment of a membership form is a legal requirement as it contains medical information and emergency contact details. Members felt that a visit to a local youth facility would be beneficial in the establishment of such a form.

It was recommended that the establishment of a membership form be deferred to enable the visit to take place.

4. **Volunteers:** Members were advised that the Personnel Committee were currently looking at this.
5. **Slips for schools:** This was to be included on the action plan.
6. **DBS checks:** The Clerk advised that she had approached the Data and Barred service regarding applying for enhanced checks for all town councillors, staff and volunteers involved in the youth facility and was awaiting an outcome.
7. **Grant Funding:** Councillor Kirby had attended a meeting with Catalyst. Lots of funding was available and could be applied for to support the youth facility. It was suggested that the Town Clerk meet with Catalyst to discuss further.
8. **Next Meeting:** The next meeting of the Youth Committee to be held at 4.00pm on Tuesday 29th October 2019.

The meeting closed at 6.40pm.