

INGLEBY BARWICK TOWN COUNCIL
MINUTES OF THE PERSONNEL MEETING HELD AT
6.30PM ON FRIDAY 29TH NOVEMBER 2019
AT THE RINGS COMMUNITY HUB, INGLEBY BARWICK

Present: Councillors SA Watson (Chairman), M Patterson, J Rutland and S Smith, R Turnbull.

In Attendance: J. McGeeney - Town Clerk.

1. **Apologies for Absence:** None
2. **Declarations of Interest:** None.
3. **Town Clerk – Probationary Period:** The Town Clerks 6 month probationary period was due to expire on 3rd December. Having successfully completed the probation period outlined in her contract of employment it was RECOMMENDED that the Town Clerks ongoing employment be confirmed.
4. **Posts of Youth Worker and Youth Support Worker – Shortlisting of Candidates:** A discussion took place and it was agreed that the applicants be invited to attend an interview.
5. **Interview Panel:** It was AGREED that the Interview Panel for the posts would include Cllrs S A Watson, M Patterson and R Turnbull.
6. **Interview questions:** Questions for the interviews were set and AGREED.
7. **Interview date:** It was AGREED that the date for interviews would be Monday 16th December 2019 commencing at 4.00pm.

The meeting ended at 8.00pm