

**Minutes of the Special Town Council Meeting, 6.00pm on Tuesday 10th December 2019
held at The Rings Community Hub, The Rings, Ingleby Barwick**

Present: Town Cllrs. J. Emmerson, (Chairman), J. Kirby, M. Patterson, J. Rutland, T. Strike and SA Watson.

In Attendance: J. McGeeney Town Clerk and D. Metcalfe Enforcement Officer.

1. **Housekeeping:** The Chairman advised those present of the emergency escape procedures and outlined the Town Council's protocol on public participation.
2. **Notice of Meeting:** The Chairman noted that the Notice of the Meeting had been published on the Town Council's website, in the Ingleby Barwick library and on the notice board at the Ingleby Barwick Community Hall, Beckfields.
3. **Apologies:** Apologies for absence were received from Cllrs Barnes, Brown, Dodds, Irwin, Smith and Turnbull.
4. **Declaration of Interests:** Cllr Sally Ann Watson declared a personal/non-prejudicial interest in all items involving her role as a Stockton-on-Tees Borough Council (SBC) Ward Councillor, and also as an owner of a business at Sandgate shops.
5. **Exclusion of Press and Public:** Under the Public Bodies (Admission to meetings) Act 1960 the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
6. **Enforcement Service:** The purpose of the meeting was to express and discuss with the Enforcement Service concerns of the Town Council. Concerns were brought to the attention of the Enforcement Service which included Enforcement Officer solo working and officers not being as evident on foot as they had previously. The Enforcement Service advised the Town Council that a new officer for Ingleby Barwick had been appointed and undergone extensive training.

Members' concern related to the Service Level Agreement currently in place and its lack of Key Performance Indicators which could be expected from the service. Dale Metcalfe explained how incidents were monitored and reported and categorised into the following:

- i) Anti-social behaviour
- ii) Noise
- iii) Environmental Littering
- iv) Environmental Rubbish
- v) Vehicle issues

It was felt that since the original Service Level Agreement had been agreed, which was predominantly to combat anti-social behaviour the position had changed somewhat with more emphasis now on littering, parking in general and trade waste. Members requested further information from the Enforcement Service and a comparison on previous years. Councillor Patterson offered to meet with the Enforcement Service to discuss meaningful

performance indicators. It was felt that some flexibility within the Service Level Agreement was required moving forward. It was AGREED that the information be received.

The Chairman thanked everyone for their participation.

Meeting closed at 7.30pm