

**MINUTES of the SPECIAL MEETING of INGLEBY BARWICK TOWN COUNCIL**  
**held at**  
**Ingleby Manor Free School, Welwyn Road, Maltby**  
**on**  
**Monday 28th January 2019 at 7.15pm**

**Present:** Chairman/Town Mayor: Councillor Stefan Barnes

**Councillors:** Emmerson, Kenyon, Kirby, M. Patterson, R. Patterson, Rutland, Strike and Watson

**In Attendance:** M. West, Acting Town Clerk/Responsible Financial Officer, J. Stevely, Admin Assistant – Minute taker

The Chairman, Cllr Stefan Barnes opened the meeting and welcomed all present to the January 2019 Special Budget Meeting of Ingleby Barwick Town Council. He noted that there was only one agenda item - consideration of the Budget for 2019 - 2020 and agreeing the Precept Demand.

**Apologies for absence:** None received

The Chairman handed the meeting to the Clerk, who presented a series of documents outlining:

**A:** The Projected out-turn at the 31st March 2019 - including all items of receipts and payments and annotated with relevant information on each budget head.

**B:** The Projected out-turn at the 31st March 2019 with the costs of the new Community Hub separated out - this gave a clear comparison with the previous financial year.

**C:** Budget proposals for 2019 - 2020. The Budget was broken down into a number of sub-headings: **Direct Costs of the Town Council**, including Councillor Costs, Staff Costs, Office and other costs such as the annual audit and community communication. Two salary levels were given as options for the Clerk, based on a full-time post, and relevant NIC and pension costs to the Council were also provided, for both staff posts.

**Activities** including CCTV, Enforcement Service, Christmas Tree, Grants, Events, Green Space management and Children's summer playscheme.

**The Rings Community Hub** including, Loan repayment, utilities, licences, OnSite SLA costs, maintenance contracts, repairs & renewals, opening/closing of building contract, Furnishing and staffing of the Youth facility and crockery/cutlery costs.

**D:** A detailed breakdown of costings for all items required for the Community Hub, not included in the building specification and the various maintenance contracts required such as fire extinguishers, waste and sanitary waste removal, PAT testing, fire alarms/emergency call-outs etc.

Against these were shown the various sources of income, including the local Government Support Grant, Seamer Wind Farm receipts, VAT reclaimable and a further grant from SBC towards the Youth facility.

Councillors then discussed each element of the budget in turn, ensuring that they were clear as to what was included in the figures. Discussion restated the need for a new CCTV camera to be placed

at Lowfields Shops/The Teal. The costs of the Christmas tree and its security fencing was clarified by the Clerk, as was the basis for the children's summer playscheme figure; this latter was discussed in some detail.

The Clerk noted that, depending on which salary level was agreed, (the Personnel Committee had yet to make any recommendations), the required figure to balance the budget altered. There followed a brief discussion on the impact of a rise in the local tax against the delivery of further services to the community. All felt that the Town Council would be providing more services to the community in the coming year with even more in the next few years and therefore a rise in the precept was justified.

As no amendments were offered to the draft budget, Cllr Kirby proposed that "The draft budget, as presented, with the higher salary option, be adopted without amendment". This was immediately seconded by Cllr Emmerson and unanimously agreed.

It was **resolved** to submit to Stockton Borough Council a Precept Demand in the sum of £180,300.

Cllr Ross Patterson the gave a brief overview of discussions he had held with Persimmon Homes regarding the transfer of green spaces to IBTC and SBC.

Cllr Strike wished to put on record his appreciation for the thorough and transparent financial information provided by the Clerk, which comment was warmly supported by all other Councillors.

The Chairman thanked the Clerk for the hard work she had undertaken in producing the information and thanked everyone for their attendance and participation.

The meeting closed at 8.15pm.