

## Grants and Donations

**NB: Requests for financial support can be made by voluntary and community organisations or even individuals, but not by private companies or businesses.**

Ingleby Barwick Town Council sets an annual grant/donations budget to provide financial assistance to a range of organisations who provide services or activities for its residents. This is not a mandatory requirement of the Town Council, but something Councillors wish to provide (discretionary). Some of the funding for this comes from the Precept, and is an amount constrained by legislation, the remainder from the Seamer Wind Farm Community Fund.

Most grants are likely to be in the region of £250 or less. If the amount you need is more than this, the Town Council will require a delegated Member to produce a paper in support of your request, which must meet all the relevant criteria below.

To be considered for a grant, you will need to fulfil some basic criteria:

**A. If you are an organisation**, whether locally based or part of a national organisation:

1. You will need to demonstrate that you are based within Ingleby Barwick itself or in the immediate locality. Priority will always be given to those based within the town itself, and who serve the town's residents.
2. You will need to prove that you are properly constituted, that you are accountable to the community (i.e. that you have local people on your management committee/Board of Trustees), and that you have the right controls in place for financial management, e.g. a bank account which requires a minimum of two signatories for cheques. Ideally, you will be able to provide the audited accounts for the previous year.
3. You will need to tell us if you have applied to any other bodies for funding - this will not exclude you from grant aid from us.
4. You will also need to demonstrate that there is clear evidence of a need for your activity/project/service, how it will directly benefit residents of Ingleby Barwick, and that you have the necessary skills and experience to deliver it and, not least, that
5. Your project or service is viable, is of good quality, provides good value and is a good use of public money.

We shall probably want to know how you plan to demonstrate the success of your project/service - with defined aims, outputs, beneficiaries and outcomes, and that you have mechanisms in place for the subsequent monitoring and evaluation of the project/service - in other words, how well did you meet the aims of the project, and what impact did it have on those involved?

We will also expect you to demonstrate clear knowledge, understanding and commitment to equality of opportunity and health and safety, and how you will ensure that you meet the General Data Protection Regulations.

**B. If you are an individual:**

1. You must live in Ingleby Barwick and be in full-time education.
2. The nature of the activity for which you are requesting financial aid should be of significant benefit to your social development and you must provide evidence that you are making a substantial effort to raise the funding for that project/activity yourself.
3. If you are making a request for a grant/donation towards your work on behalf of an organisation/project, the Town Council will treat it in the same way as an application for funds from that organisation.

**APPLICATIONS MAY BE MADE AT ANY TIME OF YEAR.**

**ALL APPLICATIONS SHOULD BE IN WRITING AND ADDRESSED TO THE TOWN CLERK.**