



# INGLEBY BARWICK TOWN COUNCIL

## Application Form

Please complete in black ink and print where possible

<i>Position applied for:</i>	<i>Closing date and source of application:</i>
<i>Surname:</i>	<i>First names and title:</i>
<i>Address:</i>	<i>Telephone:</i>  <i>Email:</i>

### *Personal Details:*

Do you require a work permit to take up employment in the UK? Yes  No

Do you hold a current clean driving licence? Yes  No

***Employment Record - Please list your last 3 positions in reverse chronological order, starting with your present or last position.***

<b><i>Date From/To</i></b>	<b><i>Position Held / Duties</i></b>	<b><i>Name and Address of Employer</i></b>	<b><i>Reason for Leaving</i></b>

***Education (since age 11)***

<b><i>Date From/To</i></b>	<b><i>Name of School, College or University</i></b>	<b><i>Qualifications Gained</i></b>

***Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please use a separate sheet if necessary.***

*Please give details of any outside interests or other information which you feel will support your application.  
Include here memberships of professional bodies and service on voluntary organisations etc.*

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*References. Please give the names and addresses of two referees. One should be your present or last employer if possible.*

<i>Referee 1</i>	<i>Referee 2</i>
<i>Name</i>	<i>Name</i>
<i>Address</i>	<i>Address</i>
<i>May we approach them now?</i> <i>Yes</i>  <i>No</i>	<i>May we approach them now?</i> <i>Yes</i>  <i>No</i>

<i>I apply for the above position and confirm that this is a true and complete record</i>	
<i>Signature</i>	<i>Date</i>

Please return your completed application together with any other documentation requested to: **Paula Hall, Town Clerk, Ingleby Barwick Town Council, Barwick Lodge, Ingleby Way, Ingleby Barwick, TS17 0RH**